

OLD NORTH STATE GOLF ASSOCIATION

BY LAWS

Article I – Mission Statement

The name of this Association shall be Old North State Golf Association for Senior Women, herein referred to as ONSGA. The purpose of ONSGA shall be to promote good fellowship and expand friendly competition in golf among amateur senior women of North Carolina through an annual tournament and such other events as the Board of Directors (“Board”) shall decide.

Article II- Membership

1. Golf Membership Requirements
 - a. Membership of ONSGA shall be a female individual
 - b. Applicant must have a residence in North Carolina
 - c. The applicant must have reached her fiftieth birthday at the time of application
 - d. The applicant must have a valid USGA handicap at a North Carolina golf club, to include North Carolina eClubs
 - e. The applicant’s USGA handicap index must be within the requirements as established by the Board of Directors
 - f. The applicant must pay the annual Golf Member dues
2. Associate Membership Requirements
 - a. A Golf Member who no longer wishes to participate in the annual tournament, but wishes to attend the social functions, may become an Associate Member
 - b. Associate Members must pay annual Associate Member dues
 - c. All expenses for attending social functions related to the tournament will be borne by the Associate Member
3. Membership Quota
 - a. The Board of Directors shall establish the total number of Golf Members required to attain capacity or near capacity participation in the annual tournament
 - b. Applicants will be placed on a waiting list after membership quota has been reached
 - c. New members will be taken from the waiting list in order of receipt of application as openings occur
 - d. Membership Status
 - i. To continue membership in ONSGA, all members must
 1. Pay annual dues in a timely manner
 2. Abide by USGA Conduct Expected of all Players
 3. Maintain an accurate USGA handicap
 4. Attend the annual tournament with no more than three consecutive absences (excluding full field rejections)
 - e. Members with three consecutive absences
 - i. Will be placed at the end of the waiting list
 - ii. Do not have to meet the handicap requirements upon re-acceptance
 - f. The Board of Directors may expel any member by notifying the member of the charges and giving the member an opportunity to be heard

Article III – Tournaments

Tournaments shall be held in the state of North Carolina in locations convenient or attractive to the membership, preferably rotated annually to different sections of the state.

Article IV – Membership Meetings

1. General Membership Meeting shall be fixed by the Board of Directors and shall be during the time of the annual tournament
2. Special meetings of the ONSGA membership may be called at the discretion of the President or a quorum of the Board of Directors
3. The President shall set an agenda stating the nature of business to be transacted at each meeting
4. The agenda, the minutes of each previous meeting, and any other pertinent information, shall be sent to all members by the Secretary, or her agent, at least 10 days prior to the meeting

Article V – Management

1. Board of Directors
 - a. Shall consist of the President, Vice President, Secretary, Treasurer, Membership Chair, Members-at-Large, and Ex-Officio
 - b. Shall uphold the By Laws of ONSGA and shall have authority to manage the affairs of the Association
 - c. Shall be representative of all sections of the state
 - d. Shall meet at such time and place as it shall designate
2. Nominations for Board Members
 - a. The Board of Directors shall solicit nominations from the full membership prior to the election
 - b. The Board of Directors shall solicit additional nominees, as needed, to present a full slate of officers for election
 - c. Nominations will be taken from the floor of the General Membership Meeting
3. Election of President, Vice President, Secretary, Treasurer, Membership Chair and Members-at-Large shall be by majority acclamation or ballot at the General Membership Meeting or by majority vote of all Golf Members casting electronic votes if no meeting is held
4. The term of service for all officers shall be from the conclusion of the current year's annual tournament to the conclusion of the next year's tournament
5. The tenure of any one officer shall not exceed two terms, excepting for those positions extended by the Board for the benefit of organizational operation
6. If an office is vacated mid-term, the Board may select and appoint a replacement for the remainder of the term
7. The Board may create and fill additional non-Board offices for a specific time as may be necessary to manage the affairs of the Association
8. President
 - a. Shall preside at all meetings of ONSGA membership and the Board

- b. Perform the duties incident to this office
 - c. Authorize disbursement of funds in the absence of the Treasurer
 - d. Serve as Ex-Officio following her term as President
9. Vice President
- a. Shall perform the duties of the President in the President's absence or at her request
 - b. Shall be responsible for procuring a bona fide invitation for the annual tournament preferably a year in advance
 - c. Shall keep records of the annual tournament winners
 - d. Shall arrange for and archive photos from the annual tournament
10. Secretary
- a. Shall keep an authentic record of all meetings of ONSGA and the Board
 - b. Issue written notices of all General Membership Meetings
 - c. Conduct the correspondence of ONSGA and preserve all permanent records
 - d. Present at each General Membership Meeting a full report on all matters relating to ONSGA affairs including a summary of all actions taken during the year by the Board
11. Treasurer
- a. Shall be the custodian of all ONSGA funds, receiving all fees and dues and depositing same in a depository designated by the Board
 - b. Disburse funds in conformity with the budget and as directed by the Board
 - c. Present at each General Membership Meeting an accurate report of the financial affairs of the Association
 - d. Provide financial reports and status whenever requested by the Board
 - e. Preserve the Treasurer's books which shall be reviewed annually by the ONSGA Executive Committee
12. Membership Chairman
- a. Shall receive applications for membership in ONSGA
 - b. Respond to each application as to the receipt and status on the Waiting List
 - c. Notify applicants of an opening in the Organization and offer an invitation to join
 - d. Maintain the Membership List and waiting list and make them available to the Board when requested and at the General Membership Meeting
13. Members-at-Large
- a. Represent the players from their geographic region of the state
 - b. Participate on Committees, as requested
14. Ex-Officio
- a. Shall be a member of all committees
 - b. Shall have no voting rights on the Board of Directors except to break a tie
15. Tournament Chair
- a. Shall be appointed by the Board
 - b. Shall attend meetings of the Board as required
 - c. Shall appoint tournament committee members, if needed
 - d. Shall be responsible for the tournament arrangements in consultation with the VP, Treasurer and the host club
 - e. Shall track tournament income and expenditures and report to the Treasurer on a timely basis

Article VI – Standing committees

1. Executive Committee
 - a. Consists of the President, Ex-Officio, Vice President, Secretary and Treasurer for consultation and emergency action, which action shall be subject to ratification by the Board
2. Tournament Committee
 - a. Consists of the Tournament Chair and her committee to make all arrangements for the current year tournament

Article VII – Revenue

1. The annual dues shall be set by the Board of Directors and will be announced at each General Membership Meeting.
2. Dues for the following year are payable at the Annual Tournament
 - a. Any member whose dues remain unpaid one month following the tournament will receive a reminder from the Treasurer
 - b. If dues are unpaid after two months, a second reminder shall be sent and a late fee may be added to the outstanding dues as agreed to by the Board
 - c. If dues are unpaid after three months
 - i. The player will be placed at the end of the Waiting List.
 - ii. The player does not have to meet the handicap requirement when re-accepted
 - iii. All dues and late fees must be paid for the years in which the player was an active member
3. New member's dues shall be due upon receipt of written notice of her membership acceptance
4. The fiscal year of ONSGA is January 1 through December 31

Article VIII– Parliamentary Authority

Robert's Rules of Order, Revised, is the parliamentary authority of ONSGA.

Article IX – Quorum

1. At Board of Director Meetings, five members must vote to constitute a quorum for the transaction of business
2. At General Membership Meetings and for electronic voting of the full membership, one-third of the Golf Membership must vote to constitute a quorum for the transaction of business

Article X– Amendments

These By Laws may be amended by a two-thirds acceptance vote of the voting Golf Members. Notice of the proposed changes or amendments shall be sent to the membership at least 30 days prior to the vote.

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OPERATING POLICIES

The following Operating Policies were adopted by the Board of Directors on [last date modified]. These Operating Policies may be amended by a majority vote of the Board of Directors.

Membership Quota:

The maximum number of Golfing Members shall be: 160

Handicap:

Maximum USGA handicap index for applying new Golf Member: 20.4

Dues:

Annual Golf Membership dues: \$30

Annual Associate Membership dues: \$5

Late fee for being more than two months delinquent: \$5

Membership Application:

The membership application is considered to be included in the Operating Policies

Board of Directors Members-at-Large:

Maximum number of Members-at-Large: 4

Reserve Fund:

Funds will be escrowed on an annual basis to ensure that dues can be refunded to current paying members upon the event, however unlikely, that the organization is disbanded

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By Laws and Operating Policies Revision History

By Laws Revisions:

August, 2022 – Revision of previous Constitution and By Laws

Operating Policies Revisions:

August, 2022 – Operating Policies initial approval